

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, P.O. Mawdiangdiang, Branch, Shillong-793018, Meghalaya

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No NEIGR- 2/2004/Pt/166

Dated Shillong, the 12th November 2015.

C I R C U L A R

In partial modification to this Department's Order No. NEIGR-Estt-I/76/2009/24 dated 24.9.2010, The Institute has implemented the Employees Health Card to facilitate medical treatment for employees and their dependents vide circular No. NEIGR-Estt-I/76/2009/24 dated 24.9.2010. To achieve the above objective, the following instructions are issued for necessary compliance by all concerned.

1. All Employees Health Card beneficiaries may obtain tests/investigations directly at respective diagnostic departments on production of the Health Card after proper verification by the concerned departments.
2. In case of high end test / investigation it may be undertaken by the concerned department after obtaining approval of the HOD of that Department, ex-post facto approval of the Medical Superintendent by the department.

The Medical Record Departments shall issue the Employees Health Card subject to receipt of dependency list from Establishment Section –I and the same will be suitably revised as and when the dependency list is revised accordingly in Establishment Section –I.

Deputy Director (Admn)
NEIGRIHMS, Shillong

Memo No NEIGR- 2/2004/Pt/166

Dated Shillong, the 12th November 2015.

Copy for information & necessary circulation to the Officers and Staff working under their charge.

1. The Dean, NEIGRIHMS, Shillong.
2. The Medical Superintendent, NEIGRIHMS, Shillong
3. All HOD/HOD I/c, NEIGRIHMS, Shillong.
4. The Principal I/c College of Nursing, NEIGRIHMS, Shillong
5. Medical Officer, Blood Bank, NEIGRIHMS, Shillong.
6. Store and Procurement Officer, NEIGRIHMS, Shillong.
7. Librarian, NEIGRIHMS, Shillong
8. The Nursing Superintendent, NEIGRIHMS, Shillong
9. The Executive Engineer (C), NEIGRIHMS, Shillong.
10. Dietician, NEIGRIHMS, Shillong.
11. Assistant Registrar II & Academic Section, Assistant Registrar III & Examination Cell, NEIGRIHMS, Shillong.
12. Medical Record Officer, NEIGRIHMS, Shillong.
13. Assistant Accounts Officer (A) and (B), NEIGRIHMS, Shillong.
14. P.A. to the Director for information of the Director, NEIGRIHMS, Shillong.
15. Notice Board.


Deputy Director (Admn)
NEIGRIHMS, Shillong